

2012 Pre-Season Meeting

Present:

Joe Fagan-President
Amy Rofail -Secretary
Pam Magill – Pool OPs
Bob Larkin (in the form of Karen Larkin) -Facilities
Dan Hamad – Treasurer
Carrie D'Alessandro – Swim-Dive Rep
Mike Monaco -- Membership
Diane Swecker –Tennis

Not Present

Patty Bohnenberger - Social

Items Covered:

1. Membership (Michael Monaco)
 - :
 - a. Recent issue with attempted sale of revoked membership.
Michael to compose letter to inform pseudo-member of the process and records of non-dues payment, etc.
 - b. Since January, 2 private sales occurred, and 2 members have moved out of the boundary. The members who moved out of the boundary have been informed that, when they sell, they must sell to club or to someone within the boundary. Approximately 40 names are on waitlist
2. Social (Patty in absentia—Emailed update for review)
 - a. Two requests for private parties, after hours, in the queue for 2012. Manager for NV not yet assigned...so processing requests will have to wait.
 - b. Potential party request form revisions were discussed so as to clarify the procedure. One suggestion was to replace the current form with two forms 1. Under 25 people and during pool operation hours 2. More than 25 people and/or after hours. Verify with Betsy on rates to compose the most clear and cogent form to ensure pricing covers all pool costs and members clear on process.

- c. After hour parties must be paid in full/contain a non-refundable deposit to cover any pool costs (deposit can be returned if no costs to pool occurs).
 - d. Friday and Saturday are the only days after hour parties permitted—until 10 p.m. per zoning.
 - e. Snow Cone machine—already voted last summer for approval to purchase—Amy did not yet complete the research. Pool would purchase and use for pool-sponsored socials. Swim and Dive may use to sell snow cones at concession stand.
 - f. Volley Ball...with the help of Bill Bush new net, permanent poles, lined court, and relocate from current position near gate.
 - g. Social chair responsibilities discussed: Primary responsibility to handle and secure all party request applications, approval, and payments. Secondary responsibility to advertise and solicit pool-sponsored socials. Social chair should not be solely responsible for executing all pool-socials. Volunteerism required from membership. Fourth of July party, with the help of volunteers and other BOD members is primary pool-sponsored social to coordinate.
 - h. Hay Ride—the Board voted moved to February to alleviate holiday schedule and stress related issues in booking and staffing. Possible Valentine theme.
3. Facilities (Bob)
- a. Palmer's: Contract is up. Issues discussed: Ongoing swamp issue and leyland Cypress tree planting issue. Palmer's repair (grading/drainage) was insufficient. Revisit proper fix for this issue. Currently area is cordoned off with yellow caution tape. Some improvement to the swampy-ness, but not fixed completely or appropriately. Drain is not even at lowest point. Trees purchased but not planted/established per contract. Bob to visit with new rep, Emily, to ensure Palmer's correct their past work before entertaining renewal of service contract.
 - b. Orkin—Board voted to discontinue use of Orkin and find new provider. Issues: Perhaps monthly service is not required over winter month. Board will inspect snack shack for mice in spring to determine. Key/lock box issue to be addressed with new provider.
 - c. Long Fence...survey, repair/replace fence issue. Bob to ask Orkin for an estimate on possible fence scenarios for field usage outside pool season.
4. Swim/Dive (Carrie)
- a. Swim coaches secured—rehired 2011 head coaches
 - b. Swim reps report ongoing hiring of technique coaches
 - c. Dive reps still in hiring process for all dive coaches

- d. Swim and Dive reps to re-bid coaching position for due diligence for the 2013 and following seasons.
 - e. Swim Reps report they have instituted new policy of age limit for technique coaches...rising HS sophomore to rising sophomores in college are the age range of accepted applications for review.
**This is not part of the hiring process recommendations the board voted on during the Fall 2011 post-season meeting.
 - f. Sometime after annual meeting, meet and greet Swim and Dive reps with BOD...perhaps first 10 mins of next BOD meeting.
5. Tennis (Diane)
- a. Resurfacing courts has become a priority issue. Diane securing bids and for both synthetic and asphalt proposals. Budgeted a high figure of \$80k for this project. Goal to complete in 2012 season.
 - b. Benches—will be installed depending on resurfacing schedule.
 - c. Tennis pros—continued process to get pros in for lessons.
 - d. Magnetic gate issues---Diane needs master key to electric box to trouble shoot when needed.
6. Pool Ops (Pam)
- a. Diving board fix project approved.
 - b. Lockers on order for guard office. Mid-April date
 - c. Door frame issue...search for handyman-type service to complete a variety of repair issues including replacing door from guard office to pool deck, full exterior paint job, soffit issue in roof.
 - d. Pay NV in full early for cost savings option
 - e. BOD to meet with assigned NV manager and pool manager when hiring/assignment is complete.
7. Finance (Dan)
- a. Budget—reviewed 2012 budget for approval. Will be distributed in 2012 mailing of annual newsletter
 - b. Small changes made on certain line items
 - c. Tennis budget need added to expenses
 - d. Dan provided three proposals for Reserve Study.
Board selected PM+ to do reserve study
 - e. CPA Review (not an audit) – Board voted to select the lowest bid, but held final decision until Dan checks out two more possible vendors.
 - f. Dues for 2012 to remain at 2011 level
8. Other items

- a. BOD elections...Three current BOD members running for re-election: Diane, Michael, and Pam.
- b. No response from membership for additional, new candidates (two email blasts).
- c. Annual meeting set for Wed. March 28, 7:30 p.m. at Fox Mill School.
- d. Possible lowering or rebate of future dues depending on reserve study outcome and 2012 expenditures per Tennis' large need.
- e. After annual meeting, at first BOD meeting, establish roles for 2012 BOD member assignments.